

## **BUILDING BYLAW BYLAW NO. 291/2019**

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The Council of the Village of Young in the Province of Saskatchewan enacts as follows:

### **BACKGROUND**

1. **Title:** This Bylaw shall be cited as the Building Bylaw.
2. **Definitions/Interpretation:** The following definitions shall apply to this Bylaw:
  - a) **“Act”** means *The Uniform Building and Accessibility Standards Act* being Chapter U-1.2 of the Statutes of Saskatchewan, 1983-84 and amendments.
  - b) **“Administrative Requirements”** means *The Administrative Requirements for Use with The National Building Code*.
  - c) **“Authorized Representative”** means a building official appointed by the local authority pursuant to subsection 5(4) of the Act or the Municipal Official.
  - d) **“Local Authority”** means the Village of Young, Saskatchewan.
  - e) **“Municipal Official”** means the Clerk or Chief Administrative Officer for the Local Authority.
  - f) **“Regulations”** means the Uniform Building and Accessibility Standards Regulations made pursuant to the Act.
  - g) **“Value of Construction”** means the total costs to the owner for the building construction in its completed form and includes the cost of design, all building work, materials of construction, building systems, labour and profit of the contractor and subcontractors.
  - h) Definitions contained in the Act and Regulations shall apply to this bylaw.

### **SCOPE OF THIS BYLAW**

3. A reference in this bylaw to an enactment of the Legislative Assembly of Saskatchewan is a reference to the enactment as amended from time to time.
4. This bylaw shall come into force and take effect on the date of final passing thereof. Bylaw #45/1968 is hereby repealed.

5. (1) This bylaw applies to matters governed by the Act and the Regulations, including the *National Building Code of Canada*, and the Administrative Requirements.
- (2) Notwithstanding subsection (1), references and requirements in the Administrative Requirements respecting matters regulated by the Act and Regulations shall not apply.
- (3) Notwithstanding subsection (1), references and requirements in the Administrative Requirements respecting “occupancy permits” shall not apply except as and when required by the local authority or its authorized representative.

## **GENERAL PROVISIONS**

6. (1) A permit is required whenever work regulated by the Act or Regulations is to be undertaken.
- (2) No owner or owner’s agent shall work or authorize work or allow work to proceed on a project for which a permit is required unless a valid permit exists for the work to be done.
- (3) The granting of any permit that is authorized by this bylaw shall not:
  - (a) entitle the grantee, his successor or assigns, or anyone on his behalf to erect any building that fails to comply with the requirements of any building restriction agreement, Bylaw, Act and/or Regulation affecting the site described in the permit, or
  - (b) make either the local authority or its authorized representative liable for damages or otherwise by reason of the fact that a building, the construction, erection, placement, alteration, repair, renovation, demolition, relocation, removal, use or occupancy of which has been authorized by permit, does not comply with the requirements of any building restriction agreement, Bylaw, Act and/or Regulation affecting the site described in the permit.
- (4) An accessory building not greater than 10 m<sup>2</sup> (108 ft<sup>2</sup>) is exempt from this bylaw provided it does not create a hazard.

## **BUILDING PERMITS**

7. (1) Every application for a permit to construct, erect, place, alter, repair, renovate or reconstruct a building shall be in a form provided by the local authority, and shall be accompanied by three sets of the plans and specifications of the proposed building, except that when authorized by the local authority or its authorized representative plans and/or specifications need not be submitted. Plans submitted electronically will also be acceptable.
- (2) As part of the required plans, the authorized representative may require submission of an

up-to-date or survey prepared by a registered land surveyor.

- (3) If the work described in an application for building permit, to the best of the knowledge of the local authority or its authorized representative, complies with the requirements of this bylaw, the local authority, upon receipt of the prescribed fees, shall issue a permit in a form provided by the local authority and return one set of submitted plans to the applicant.
- (4) The local authority may, at its discretion, have plan review, inspection and other services for the purpose of enforcement of the Act and Regulations provided by building officials designated by the minister to assist the local authority pursuant to subsection 4(4) of the Act.
- (5) The local authority may, at its discretion, have plan review, inspection and other services provided by a person, firm or corporation employed under contract to the local authority.
- (6) The permit fee for construction, erection, placement, alteration, repair, renovation or reconstruction of a building shall be based on the following:
  - a) A permit administration fee of \$50.00 for the processing, handling, and issuance of a building permit; plus
  - b) The service fees for plan review, field inspection of construction and enforcement services in accordance with the agreement between the provider of building official services and the local authority; plus
  - c) The maintenance fee(s) charged by the Saskatchewan Assessment Management Agency; plus
  - d) All permit fees shall be collected prior to the permit being issued and subject to applicable taxes.
- (7) The local authority may estimate the value of the construction costs for the work described in an application for building permit, for the purpose of evaluating a permit fee based on the definition of value of construction as per subsection 2(7).
- (8) Approval in writing from the local authority or its authorized representative is required for any deviation, omission or revision to work for which a permit has been issued under this section.
- (9) All permits issued under this section shall expire:
  - (a) 12 months from date of issue; or
  - (b) six months from date of issue if work has not commenced within that period; or
  - (c) if work is suspended for a period of six months or longer.

- (10) Where a permit has expired as per subsection 5(9) the owner can make application to the local authority for the renewal of the permit application. Such renewal may be subject to a building permit renewal fee equal to fees required in subsection 5(6) or some alternate renewal fee.
- (11) The local authority may, at its discretion, rebate a portion of a permit fee where work is reduced in scope or discontinued, or where other exceptional circumstances occur.

## **DEMOLITION OR REMOVAL PERMITS**

8. (1) (a) The fee for a permit to demolish or remove a building shall be \$50.00.
  - (b) In addition to permit fees, the applicant shall deposit with the local authority a sum of money, which will be determined by the local authority based upon the nature of the application, to cover the cost of restoring the site after the building has been demolished or removed to such condition that it is, in the opinion of the local authority or its authorized representative, not dangerous to public safety.

If the applicant who demolishes or removes the building restores the site to a condition satisfactory to the local authority or its authorized representative, the sum deposited shall be refunded.
- (2) Every application for a permit to demolish or remove a building shall be in a form provided by the local authority.
- (3) Where a building is to be demolished and the local authority or its authorized representative is satisfied that there are no debts or taxes in arrears or taxes outstanding with respect to the building or land on which the building is situated, the local authority, upon receipt of the fee and deposit prescribed, shall issue a permit for the demolition in a form provided by the local authority.
- (4) Where a building is to be removed from the geographical jurisdiction of the local authority, and the local authority is satisfied that there are no debts or taxes in arrears or taxes outstanding with respect to the building or land on which the building is situated, the local authority, upon receipt of the fee and deposit prescribed, shall issue a permit for the removal in a form provided by the local authority.
- (5) (a) Where a building is to be removed from its current site and set upon another site in the geographical jurisdiction of the local authority, and the local authority or its authorized representative is satisfied that there are no debts or taxes in arrears or taxes outstanding with respect to the building or land on which the building is situated, and the building when placed on its new site and completed, to the best of the knowledge of the local authority or its authorized representative, will conform with the requirements of this bylaw, the local authority, upon receipt of the fee and deposit prescribed, shall issue a

permit for the removal in a form provided by the local authority.

- (6) All demolition or removal permits issued under this section expire six months from the date of issue except that a permit may be renewed for six months upon approval by the local authority.

## **ENFORCEMENT OF BYLAW**

9. (1) If any building or part thereof or addition thereto is constructed, erected, placed, altered, repaired, renovated, or reconstructed in contravention of any provision of this bylaw the authorized representative may take any measures as permitted by Part V of the Act for the purpose of ensuring compliance with this bylaw including, but not limited to:
  - (a) entering a building;
  - (b) ordering production of documents, tests, certificates, etc. relating to a building;
  - (c) taking material samples;
  - (d) issuing notices to owners that order actions within a prescribed time;
  - (e) eliminating unsafe conditions;
  - (f) completing actions, upon an owner's non-compliance with an order, and adding the expenses incurred to the tax payable on the property; and
  - (g) obtaining restraining orders.
- (2) If any building, or part thereof, is in an unsafe condition due to its faulty construction, dilapidated state, abandonment, open or unguarded condition, or any other reason, the authorized representative may take any measures allowed by subsection (1).
- (3) The owner of a building for which a permit has been issued or for which actions are being taken in compliance with an order shall give notice in writing to the local authority as required in Section 17.2 of the Act including, but not limited to:
  - (a) on start, progress, and completion of construction;
  - (b) of change in ownership prior to completion of construction; and
  - (c) of intended partial occupancy prior to completion of construction.
- (4) A building shall not be approved for occupancy until the local authority is satisfied that all outstanding infractions and deficiencies, as noted on the final inspection report of the authorized representative, have been corrected and the permit has been closed.

## **SPECIAL CONDITIONS**

10. (1) Notwithstanding the requirements of the Regulations, an architect or professional engineer registered in the province of Saskatchewan shall be engaged by the owner for assessment of design and inspection of construction or certification of a building or part of a building where required by the local authority or its authorized representative.
- (2) A real property report of the site described in a permit or permit application prepared by a registered land surveyor shall be submitted by the owner where required by the local authority or its authorized representative.
- (3) It shall be the responsibility of the owner to ensure that change in property lines and/or change in ground elevations will not bring the building or an adjacent building into contravention of this bylaw.
- (4) It shall be the responsibility of the owner to arrange for all permits, inspections, and certificates required by other applicable Bylaws, Acts, and Regulations.

## **PENALTY**

11. (1) Any person who contravenes any of the provisions of this bylaw shall be liable to the penalties provided in Section 22 of the Act.
- (2) Conviction of a person or corporation for breach of any provision of this bylaw shall not relieve the person from compliance herewith.

Certified a true copy of Bylaw No. 291/2019  
adopted by the Council of the Village of Young  
on September 3, 2019.

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Lyle Hannan - Administrator

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Mayor